

BJUI Knowledge video library - author guidelines

BJUI Knowledge invites submissions of videos of urological procedures. The aim is to build a video library of urological procedures, including videos of the same procedure by different urologists, available through *BJUI Knowledge*. These are not developed as CPD modules.

- Video content should cover a full procedure or all the key points to cover the procedure in sufficient detail.
- The video will be used either full length or, for longer procedures, divided into key stages.
- Videos will be reviewed by our Associate Editor team and revisions may be required.
- Video content, in part or in total, may also be adapted for use in e-learning modules available on *BJUI Knowledge*, with an acknowledgment to the author(s).

1. Video library submission

- a. Authors should provide a video title, names and email addresses of contributing authors (a maximum of 3, although other contributors can be acknowledged) and their Institution(s).
- b. Video content
 - Authors can either:
 - i. add an audio commentary track explaining the procedure and include their own step/chapter headings within the video, or
 - ii. add an audio commentary track and supply a list of step/chapter headings together with their time points in the video. The headings can be added by the *BJUI Knowledge* Editorial Office.
 - If explanatory text is added to the video, please ensure that it does not obscure the procedure and that it is sufficiently in contrast to the background to be legible.
 - Please avoid adding music.
 - Procedures can be sped-up to a maximum 2x speed, to allow for longer procedures to be included.
 - Video content should not display overt product advertising.
- c. Video submission process
 - Please contact the *BJUI Knowledge* Editorial Office at bjuiknowledge@bjui.info to arrange to share the video file(s) with us. As these files tend to be large, we recommend using a file-sharing service, e.g. WeTransfer, Google Drive, Dropbox.

2. Use of patient data

No patient should be identifiable from any image or other material that is included in the video submission. It is the author's responsibility to follow the governance requirements of their institution in relation to the generation and use of patient-related material and obtaining and keeping records of appropriate patient consents.

3. Intellectual property and conflict of interest

It is the authors' responsibility to establish whether the copyright in video content created in their institution belongs to the author or to the institution.

Before publication of any accepted video, authors will be required to complete, sign and submit an Intellectual Property (IP) License and an Author Disclosure document [Please note: The IP license grants *BJUI Knowledge* permission to use the video material, and does not transfer ownership. The authors retain the right to show the submitted video material elsewhere].